



PROPERTY ADDRESS:

TENANT'S NAME:

MOVE-IN/MOVE-OUT INVENTORY AND CONDITION REPORT

UTILITIES: ON _____ OFF _____

M/I - Move-In Comments

M/O - Move-Out Comments

FOYER:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Windows –

M/O _____

M/I Screens –

M/O _____

M/I Floors –

M/O _____

M/I Window Coverings –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

DINNING ROOM:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Windows –

M/O _____

M/I Screens –

M/O _____

M/I Floors –

M/O _____

M/I Window Coverings –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Other-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

LIVING ROOM:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Windows –

M/O _____

M/I Screens –

M/O _____

M/I Floors –

M/O _____

M/I Window Coverings –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Other-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

BEDROOM -1:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Windows –

M/O _____

M/I Screens –

M/O _____

M/I Floors –

M/O _____

M/I Window Coverings –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Other-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

BEDROOM-2:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Cabinets –

M/O _____

M/I Mirrors –

M/O _____

M/I Floors –

M/O _____

M/I Tub –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Exhaust fans-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

BATHROOM-1:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Mirrors –

M/O _____

M/I Shower/Bathtub –

M/O _____

M/I Floors –

M/O _____

M/I Cabinets/Counters –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Exhaust Fans-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

BATHROOM-2:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Mirrors –

M/O _____

M/I Shower/Bathtub –

M/O _____

M/I Floors –

M/O _____

M/I Cabinets/Counters –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Exhaust Fans-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

KITCHEN:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Windows –

M/O _____

M/I Screens –

M/O _____

M/I Floors –

M/O _____

M/I Window Coverings –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Other-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

KITCHEN CONTINUED:

M/I Cabinets –

M/O _____

M/I Counters –

M/O _____

M/I Refrigerator –

M/O _____

M/I Freezer –

M/O _____

M/I Sink & Faucet –

M/O _____

M/I garbage disposal –

M/O _____

M/I Stove –

M/O _____

M/I Dishwasher –

M/O _____

M/I Microwave –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Other-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

DINNING ROOM:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Windows –

M/O _____

M/I Screens –

M/O _____

M/I Floors –

M/O _____

M/I Window Coverings –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Other-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

STORAGE ROOM:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Windows –

M/O _____

M/I Screens –

M/O _____

M/I Floors –

M/O _____

M/I Window Coverings –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Other-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

AIRCONDITIONING & HEAT UNIT/CLOSET:

M/I –

M/O

M/I Filters –

M/O

M/I A/C Vents –

M/O

M/I Windows –

M/O

M/I Screens –

M/O

M/I Floors –

M/O

M/I Window Coverings –

M/O

M/I Closets –

M/O

M/I Doors –

M/O

M/I Light Fixtures-

M/O

M/I Other-

Other Remarks:

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

LIVING ROOM:

M/I Walls –

M/O _____

M/I Ceiling –

M/O _____

M/I A/C Vents –

M/O _____

M/I Windows –

M/O _____

M/I Screens –

M/O _____

M/I Floors –

M/O _____

M/I Window Coverings –

M/O _____

M/I Closets –

M/O _____

M/I Doors –

M/O _____

M/I Light Fixtures-

M/O _____

M/I Other-

Other Remarks: _____

TENANT'S INITIALS/DATE

AGENT'S INITIALS/DATE

By their signatures the undersigned parties do hereby accept dwelling in “as is” condition, except as specified in this report. For the move-out inventory the tenants will not be held liable for anything listed within. Tenant (s) further agree that all appliances and furnishings listed above are the property of the owner (s) and will be left in the premises in move-in condition except for normal wear and tear.

PROPERTY ADDRESS:

TENANT’S SIGNATURE

DATE

TENANT’S SIGNATURE

DATE

M/I -AGENT’S SIGNATURE

DATE

M/O AGENT’S SIGNATURE

DATE

MOVE OUT AGENTS REPORT:
